Smencil Payment Options

When ordering Smencils, we offer 3 payment methods. You can choose any one of the following options:

1. Submit a Purchase Order

Purchase Order Form

Purchase Order #:

Buyer Name:

Organization Name:

Billing Address:

Buyer's Phone / Email: _____ / _____

☐ Shipping address same as billing

Shipping Address:

SELLER:
Big Fundraising Ideas
P.O. Box 8444
Corpus Christi, TX, 78468
806-980-9930

PRODUCT	DESCRIPTION	UNIT PRICE	QUANTITY	TOTAL PRICE
Comments			SUBTOTAL	
			TAX RATE	
			TAX	
			S&H	$0.00
			TOTAL DUE	

Payment is due within 15 days of receipt of product. Late payment penalties apply

Authorized Signature | Title | Date

Fax completed form to 361-980-9939 or email to info@bigfundraisingideas.com

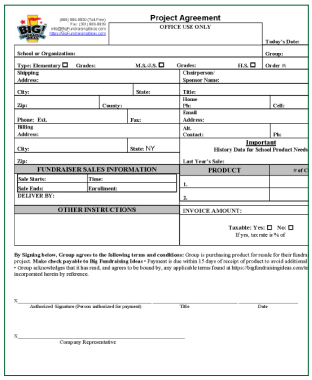
We'll process your order after approving your submitted purchase order. You can submit your own, or we'll provide a link to download our form:

- Payment is due within 15 days of receipt of product.
- Late payment penalties apply.

2. Sign an Agreement

We'll process your order after you sign and return our agreement:

- Payment is due within 15 days of receipt of product.
- Late payment penalties apply.



Project Agreement

OFFICE USE ONLY

Today's Date:

School or Organization: Group:

Type: Elementary ☐ Grades: M.S.-J.S. ☐ Grades: H.S. ☐ Order #:

Shipping Address: | Chairperson: Sponsor Name:

City: | State: | Title:

Zip: | County: | Home Ph: | Cell:

Phone: Ext. | Fax: | Email Address:

Billing Address: | Alt. Contact: | Ph:

City: | State: NY | Important History Data for School Product Needs

Zip: | Last Year's Sale:

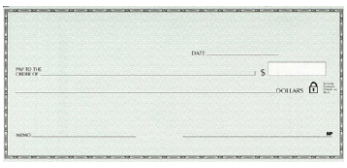
FUNDRAISER SALES INFORMATION		PRODUCT	# of C
Sale Starts:	Time:	1.	
Sale Ends:	Enrollment:	2.	
DELIVER BY:			
OTHER INSTRUCTIONS		INVOICE AMOUNT:	
		Taxable: Yes: ☐ No: ☐ If yes, tax rate is % of	

By Signing below, Group agrees to the following terms and conditions: Group is purchasing product for resale for their fundra project. Make check payable to Big Fundraising Ideas • Payment is due within 15 days of receipt of product to avoid additional • Group acknowledges that it has read, and agrees to be bound by, any applicable terms found at https://bigfundraisingideas.com/ incorporated herein by reference.

X _____ Authorized Signature (Person authorized for payment) | Title | Date

X _____ Company Representative

3. Pay by Check



DATE _____

PAY TO THE ORDER OF _____ $ _____

DOLLARS

MEMO _____

Mail payment to:

Big Fundraising Ideas
4833 Saratoga Blvd. #3
Corpus Christi, TX 78413

Your order will be processed once your check clears.